

**PERSON SPECIFICATION FOR LEARNING MENTOR**

QUALITIES & QUALIFICATIONS	ESSENTIAL	DESIRABLE	ASSESSED VIA: APPLICATION (A) INTERVIEW (I) REFERENCE (R)
5 GCSE grades C or above including English and Maths	●		A
Level 3 qualifications or above		●	A
Experience of working in a school setting		●	A, I, R
Trained learning coach or mentor		●	A, I
Enquiring, analytical mind		●	I
Excellent communicator	●		I, R
Accuracy and attention to detail	●		I, R
A methodical approach to work combined with the ability to meet deadlines	●		I, R
Good ICT skills	●		A, R
Ability to work successfully as part of a team	●		A, I, R
Proven track record in forging excellent relationships	●		A, I, R
The ability to follow instructions, processes and policy	●		A, I, R
The ability to work with data	●		A, I, R