



YSGOL

Bryn Elian Achievement for All
Llwyddiant i Bawb

HIGH SCHOOL

VACANCIES: Examinations Invigilator

The Governors are seeking to add to our existing team of Examination Invigilators.

The role will include the following types of duties:

- assisting with setting-up examination venues by laying out stationery, equipment and examination papers in accordance with strict procedures
- invigilating during examinations, dealing with queries raised by candidates and dealing with examination irregularities in accordance with strict procedures
- collecting and collating scripts at the end of the examination in accordance with strict procedures

The position will be paid at GO1 point 1 of the Local Government Pay Scale (£11.59 per hour), on an ad-hoc basis. Previous experience is not essential, and full training will be given.

If you are interested, please contact our Examinations Officer, Mrs Julie Kerr on 01492 518215 ext 202 or via email KerrJ13@ysgolbrynelian.cymru

Applications should be made by application form and supportive letter (via email or post), outlining the applicant's suitability for the role, to Mrs Julie Kerr, Examinations Officer, as soon as possible. Final closing date is the **10th May 2024**.